

School Emergency Drills Documentation Form

Type of Drill☒ Fire Drill (5 required)☐ Tornado Drill (2 required, one in March)☐ Lock Down (3 required)☐ Lockdown (recess or cafeteria)☐ Lockdown (Air handlers off, reacting to hazardous material)Time of Drill☐ Standard☐ Class Change☐ Recess☐ Other EventsName of Reporting School: Gladstone Junior High SchoolDate of Drill: 10/1/19 Time drill was held: 10:20 (pm/am)Exact time required to evacuate/shelter/secure: 2:07 minTotal Participants: 370

Remarks: _____

This report is for emergency drill # 3 for school year 2019/20Name of person conducting drill: David BallardTitle of person conducting drill: PrincipalSignature of person conducting drill: David A. Ballard

Drill Was Coordinated With:

Emergency Management Coordinator

Name & Title Paul R. Geyer**AND**

Law Enforcement (county sheriff or chief of police or designee or MSP)

Name & Title PSO Todd New 108 Gladstone PSD**OR**

Fire (fire chief or designee)

Name & Title _____