

School Emergency Drills Documentation Form

Type of DrillTime of Drill Fire Drill (5 required) Standard Tornado Drill (2 required, one in March) Class Change Lock Down (3 required) Recess Lockdown (recess or cafeteria) Other Events Lockdown (Air handlers off, reacting to hazardous material)Name of Reporting School: Gladstone Junior High SchoolDate of Drill: 9/6/19 Time drill was held: 1:00 (pm/am)Exact time required to evacuate/shelter/secure: 1:41Total Participants: 370

Remarks: _____

This report is for emergency drill # 1 for school year 2019/20Name of person conducting drill: David BallardTitle of person conducting drill: PrincipalSignature of person conducting drill: David A. Ballard

Drill Was Coordinated With:

Emergency Management Coordinator

Name & Title Bob Berbohm**AND**

Law Enforcement (county sheriff or chief of police or designee or MSP)

Name & Title PSO Todd Mowbray Gladstone PSD**OR**

Fire (fire chief or designee)

Name & Title _____