

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required, one in March)
- Lock Down (3 required)
- Lockdown (recess or cafeteria)
- Lockdown (Air handlers off, reacting to hazardous material)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Gladstone High

Date of Drill: 9/24/19 Time drill was held: 2:00 (pm/am)

Exact time required to evacuate/shelter/secure: 1:00 min

Total Participants: 500

Remarks: Quick - all doors locked - Quiet

This report is for emergency drill # 2 for school year 2019-20

Name of person conducting drill: Andrew Jacques

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title Andrew Jacques Principal

AND
Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title PSO Jaddlow 8 Gladstone PSD

OR
Fire (fire chief or designee)
Name & Title _____