

# School Emergency Drills Documentation Form

## Type of Drill

- Fire Drill (5 required)  
 Tornado Drill (2 required, one in March)  
 Lock Down (3 required)  
 Lockdown (recess or cafeteria)  
 Lockdown (Air handlers off, reacting to hazardous material)

## Time of Drill

- Standard  
 Class Change  
 Recess  
 Other Events

Name of Reporting School: \_\_\_\_\_

Date of Drill: 10/22/19 Time drill was held: 8:40 (pm/am)

Exact time required to evacuate/shelter/secure: 1:40

Total Participants: 440

Remarks: Good (all out)

This report is for emergency drill # 4 for school year 2019/20

Name of person conducting drill: Andrew Jacques

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

Emergency Management Coordinator  
Name & Title Andrew Jacques Principal

AND  
Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title PSA Judd Crowder Eldersburg PSD

OR  
Fire (fire chief or designee)  
Name & Title \_\_\_\_\_