

School Emergency Drills Documentation Form

Type of DrillTime of Drill Fire Drill (5 required) Standard Tornado Drill (2 required, one in March) Class Change Lock Down (3 required) Recess Lockdown (recess or cafeteria) Other Events Lockdown (Air handlers off, reacting to hazardous material)Name of Reporting School: Gladstone Junior High SchoolDate of Drill: 4/2/19 Time drill was held: 10:15 (pm/am)Exact time required to evacuate/shelter/secure: 51 secTotal Participants: 370Remarks: Slower this time, students slow to get in crouched positionThis report is for emergency drill # _____ for school year 2018/19.Name of person conducting drill: David BallardTitle of person conducting drill: Principal

Signature of person conducting drill: _____

Drill Was Coordinated With:

Emergency Management Coordinator

Name & Title Bob Bertram

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)

Name & Title PSO Todd New 8 Gladstone PSD

OR

Fire (fire chief or designee)

Name & Title _____