

School Emergency Drills Documentation Form

- | <u>Type of Drill</u> | <u>Time of Drill</u> |
|--|---------------------------------------|
| <u>5</u> Fire Drill (5 required) | <input type="checkbox"/> Standard |
| <input type="checkbox"/> Tornado Drill (2 required, one in March) | <input type="checkbox"/> Class Change |
| <input type="checkbox"/> Lock Down (3 required) | <input type="checkbox"/> Recess |
| <input type="checkbox"/> Lockdown (recess or cafeteria) | <input type="checkbox"/> Other Events |
| <input type="checkbox"/> Lockdown (Air handlers off, reacting to hazardous material) | |

Name of Reporting School: Gladstone Junior High School

Date of Drill: 10/30/18 Time drill was held: 11:20 (pm/am)

Exact time required to evacuate/shelter/secure: 2:23

Total Participants: 370

Remarks: Took place during lunch - was false alarm.

This report is for emergency drill # 5 for school year 2018/19.

Name of person conducting drill: David Ballard

Title of person conducting drill: Principal

Signature of person conducting drill: David A. Ballard

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title Bob Berbohm

AND
Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title David Sayer, PSO
David Sayer

OR
Fire (fire chief or designee)
Name & Title _____