

School Emergency Drills Documentation Form

Type of Drill

Time of Drill

4 Fire Drill (5 required)

___ Standard

___ Tornado Drill (2 required, one in March)

___ Class Change

___ Lock Down (3 required)

___ Recess

___ Lockdown (recess or cafeteria)

___ Other Events

___ Lockdown (Air handlers off, reacting to hazardous material)

Name of Reporting School: Gladstone Junior High School

Date of Drill: 10/25/ Time drill was held: 1:50 (pm/am)

Exact time required to evacuate/shelter/secure: 1:44

Total Participants: 370

Remarks: _____

This report is for emergency drill # 4 for school year 2018/19.

Name of person conducting drill: David Ballard

Title of person conducting drill: Principal

Signature of person conducting drill: David A. Ballard

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title Bob Berbohm

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title PSO Todd Low 8 Gladstone PSD

OR

Fire (fire chief or designee)
Name & Title _____