

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required, one in March)
- Lock Down (3 required) 3 of 3
- Lockdown (recess or cafeteria)
- Lockdown (Air handlers off, reacting to hazardous material)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

*Financial
Literacy
Camp*

Name of Reporting School: James T. Jones Elementary

Date of Drill: 6/11/19 Time drill was held: 10²⁵ (pm/am)

Exact time required to evacuate/shelter/secure: 39 secs.

Total Participants: 27

Remarks: Although school was out of session, there were students & staff in the building for F.L.C. This report is for emergency drill # 10 for school year 2018-19.

Name of person conducting drill: Kristina M. Hansen

Title of person conducting drill: Principal

Signature of person conducting drill: _____

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title _____ principal

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title PSO Todd Nowler Gladstone PSD

OR

Fire (fire chief or designee)
Name & Title _____