

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required, one in March)
- Lock Down (3 required)
- Lockdown (recess or cafeteria)
- Lockdown (Air handlers off, reacting to hazardous material)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: GHS

Date of Drill: 12-11-18 Time drill was held: 11:15 (pm/am)

Exact time required to evacuate/shelter/secure: 3 MINUTES

Total Participants: 520

Remarks: _____

This report is for emergency drill # 5 for school year 18-19.

Name of person conducting drill: BRADY DOWNEY

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:
Emergency Management Coordinator
Name & Title _____

AND
Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title PSO J. Addington Gadsden PSD

OR
Fire (fire chief or designee)
Name & Title _____