

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (5 required) 2 of 5
- Tornado Drill (2 required, one in March)
- Lock Down (3 required)
- Lockdown (recess or cafeteria)
- Lockdown (Air handlers off, reacting to hazardous material)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: James T. Jones Elementary

Date of Drill: 10-3-17 Time drill was held: 10⁰⁵ (pm/am) am

Exact time required to evacuate/shelter/secure: 59 secs.

Total Participants: 394 students and staff

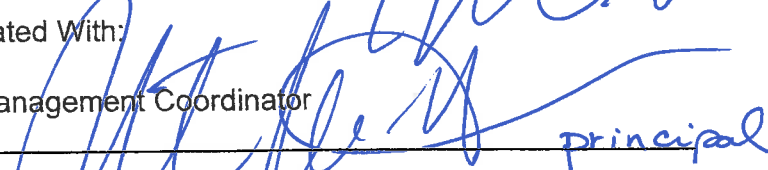
Remarks: Class change for 3rd grade to Specials

This report is for emergency drill # 3 for school year 2017-18

Name of person conducting drill: Kristine M. Hansen

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was Coordinated With:
Emergency Management Coordinator
Name & Title  principal

AND
Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title PSO Todd Low 8 Gledstone PSD

OR
Fire (fire chief or designee)
Name & Title _____