

**BOARD OF EDUCATION
GLADSTONE AREA SCHOOLS
400 SOUTH TENTH STREET
GLADSTONE, MICHIGAN 49837**

MINUTES

Jones/Middle School/Public Library
300 South Tenth Street
Gladstone, MI 49837

The organizational meeting of the Gladstone Area Schools Board of Education was held on Monday, January 15, 2018 at 6:30 p.m. in the Jones/Middle School/Public Library.

The meeting was called to order by Superintendent Jay Kulbertis at 6:30 p.m.

Members Present: Tom Harrell, Linda Howlett, Henry Knoch, Steve O'Driscoll, Jesse Seger (late arrival), Steve Tackman, Eric Thompson

Members Absent: None

Administrative: Jay Kulbertis, Brady Downey, Kristina Hansen, Lori Neurohr, Lori Wells, Mike Macfarlane, Karen Fisher

Daily Press: Jordan Beck

The list of guests is recorded in the Administrative Office as part of the minute book.

Pledge of Allegiance was said by all.

Motion to approve the agenda as presented was made by Steve Tackman and supported by Tom Harrell. Ayes -6, Nays -0. Motion carried.

Election of Officers:

Motion made by Steve O'Driscoll and supported by Steve Tackman nominating Linda Howlett as Board President. Ayes -6, Nays -0. Motion carried.

Linda Howlett was elected President and presided over the remainder of the meeting.

Jesse Seger arrived at 6:33 p.m.

Motion made by Steve O'Driscoll and supported by Jesse Seger nominating Steve Tackman as Board Vice President. Ayes -7, Nays -0. Motion carried.

Steve Tackman was elected Vice President.

Motion made by Steve Tackman and supported by Tom Harrell nominating Jesse Seger as Board Secretary. Ayes -7, Nays -0. Motion carried.

Jesse Seger was elected Secretary.

Motion made by Tom Harrell and supported by Steve O'Driscoll nominating Tom Harrell as Board Treasurer. Ayes -7, Nays -0. Motion carried.

Tom Harrell was elected Treasurer.

Linda Howlett updated Committee board members: Building and Grounds-Steve O'Driscoll, Jesse Seger, Henry Knoch; Curriculum and Personnel-Linda Howlett, Steve O'Driscoll, Eric Thompson; Finance-Steve Tackman, Jesse Seger, Tom Harrell; Labor Relations-Steve O'Driscoll, Linda Howlett, Tom Harrell; Policy-Eric Thompson, Steve Tackman, Henry Knoch; Public Relations-Tom Harrell, Jesse Seger, Eric Thompson; Transportation-Henry Knoch, Steve Tackman Linda Howlett.

Linda Howlett rolled over the Sub-Committee members.

Motion to designate the business manager and/or designee as depositories for school funds and assume specified responsibilities of treasurer and electronics funds transfer was made by Tom Harrell and supported by Eric Thompson. Ayes -7, Nays -0. Motion carried.

Motion to designate superintendent and/or designee for authorization to sign checks, contracts, agreements and purchase orders was made by Henry Knoch and supported by Steve Tackman. Ayes -7, Nays -0.

Motion to designate the third Monday of each month for regular board meetings was made by Eric Thompson and supported by Jesse Seger. May through September months to convene at 6:00 pm; October through April months to convene at 7:00 pm. Ayes -7, Nays -0. Motion carried.

Motion to designate business manager and/or designee to assume specified responsibilities of treasurer and electronic funds transfer was made by Steve O'Driscoll and supported by Eric Thompson. Ayes -7, Nays -0. Motion carried.

Motion to designate executive secretary as recording secretary for the board was made by Tom Harrell and supported by Steve Tackman. Ayes -7, Nays -0. Motion carried.

Motion to designate executive secretary to implement the public notice requirements of the open meetings act was made by Steve Tackman and supported by Jesse Seger. Ayes -7, Nays -0. Motion carried.

Linda Howlett mentioned that the student representative to the board is Olivia Capodilupo.

Motion to adjourn was made by Steve Tackman and supported by Steve O'Driscoll. Ayes -7, Nays -0. Motion carried.

Meeting adjourned at 6:49 p.m.


Secretary, Board of Education

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MINUTES

Jones/Middle School/Public Library
300 South Tenth Street
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The regular meeting of the Gladstone Area Schools Board of Education was held on Monday, January 15, 2018 at 7:00 p.m. in the Jones/Middle School/Public Library.

The meeting was called to order by Linda Howlett at 7:00 p.m.

Members Present: Tom Harrell, Linda Howlett, Henry Knoch, Steve O'Driscoll, Jesse Seger, Steve Tackman, Eric Thompson

Members Absent: None

Administrative: Jay Kulbertis, Brady Downey, Andy Jacques, Dave Ballard, Kristina Hansen, Lori Neurohr, Lori Wells, Mike Macfarlane, Karen Fisher

Daily Press: Jordan Beck

The list of guests is recorded in the Administrative Office as part of the minute book.

Motion to approve the agenda as presented was made by Steve Tackman and supported by Tom Harrell. Ayes -7, Nays -0. Motion carried.

Motion to approve the minutes of the December 18, 2017 regular meeting as presented was made by Steve O'Driscoll and supported by Henry Knoch. Ayes -7, Nays -0. Motion carried.

Motion to approve payment of general fund bills numbered 55510-55649 in the amount of \$312,497.31 was made by Steve O'Driscoll and supported by Steve Tackman. Ayes -7, Nays -0. Motion carried.

Tom Harrell and Steve O'Driscoll reviewed the curriculum and personnel committee meeting.

Mike Macfarlane reviewed the financial statement.

Dr. Kulbertis discussed the sale of our refunding bonds.

Motion to approve the Schedule B Hire of Shawn Matzke as assistant wrestling coach was made by Tom Harrell and supported by Jesse Seger. Ayes -7, Nays -0. Motion carried.

Motion to approve the hire of Kathryn Cattani as kindergarten readiness teacher was made by Steve O'Driscoll and supported by Steve Tackman. Ayes -7, Nays -0. Motion carried.

Motion to accept letter of rescind (2018) and letter of intent to retire (2019) from Cindy Jacobsen was made by Steve Tackman and supported by Henry Knoch. Ayes -7, Nays -0. Motion carried.

Motion to approve the hire of Julie Moreau as third grade teacher was made by Henry Knoch and supported by Tom Harrell. Ayes -7, Nays -0. Motion carried.

Motion to accept MCACA Grant was made by Steve Tackman and supported by Jesse Seger. Ayes -7, Nays -0. Motion carried.

Motion to approve the Sale of Bonds Ratification Resolution was made by Tom Harrell and supported by Steve Tackman. Ayes -7, Nays -0. Motion carried.

Motion to go into closed session to discuss Superintendents evaluation was made by Steve Tackman and supported by Steve O'Driscoll. Roll call vote: Ayes -Henry Knoch, Jesse Seger, Steve Tackman, Eric Thompson, Tom Harrell, Linda Howlett, Steve O'Driscoll; Nays -none. Motion carried.

Meeting moved into closed session at 7:41 p.m.


Motion to adjourn from closed session was made by Steve O'Driscoll and supported by Henry Knoch. Ayes -7, Nays -0. Motion carried.

Meeting moved into open session at 9:10 p.m.

Motion to dispense with the reading of the items required by step 10 of the evaluation process was made by Steve O'Driscoll and supported by Tom Harrell. Ayes -7, Nays -0.

Motion to adjourn was made by Tom Harrell and supported by Steve O'Driscoll. Ayes -7, Nays -0. Motion carried.

Meeting adjourned at 9:13 p.m.



Secretary, Board of Education

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